

# **DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETING**

## **February 16, 2016**

The Dodge County UW-Extension Education Committee met on Tuesday, February 16, 2016 at 8:30 a.m. in the UW-Extension conference room 1C at the Dodge County Administration Building, 127 East Oak Street, Juneau, WI.

**CALL TO ORDER:** Chairman Behl called Meeting to order at 8:30 a.m. with the following members present: Allen Behl, Gerald Adelmeyer, Ed Nelson, Annette Thompson and Darrell Pollesch.

**Also, present:** Jeff Hoffman, Community Development Educator and Co-Department Head, Marie Witzel, 4-H Youth Development Agent and Co-Department Head, Pattie Carroll, Family Living Educator, Bonnie Borden, Youth Dairy & Livestock Educator and Amanda Young, Dairy & Livestock Agent.

**APPROVAL OF MINUTES:** Motion by Nelson, seconded by Thompson to approve minutes for Tuesday, December 22, 2015, Friday, January 8, 2016 and Thursday, January 14, 2016 meetings. Motion carried.

**APPROVAL OF AGENDA AND ALLOW THE CHAIRMAN TO GO OUT OF ORDER AS NEEDED TO EFFICIENTLY CONDUCT THE MEETING:** Motion by Pollesch, seconded by Adelmeyer to approve agenda and for Chairman to go out of order. Motion carried.

### **COMMITTEE MEMBER REPORTS:**

None.

**APPROVAL OF PER DIEMS:** Motion by Nelson, seconded by Pollesch to approve the regular meeting per diems.

**REVIEW OF BILLS** Review of the UW-Extension revenues and expenses.

### **DEPARTMENT BUSINESS:**

- a. Reviewed UW-Extension Revenues and Expenses for December 2015 and January 2016.
- b. Discussion and update on open positions:
  1. Dairy & Livestock Agent – (Amanda Young) started Feb. 1, 2016
  2. Carroll reported that the WNEP position has been filled. The individual will be housed in Columbia County with an estimated start date of April 1, 2016. She will then be able to hire a Nutrition Educator and that individual will be housed in Dodge County office.
  3. Witzel reported that the Crops and Soils final interviews with two individuals are tomorrow – Feb. 17, 2016 in Fond du Lac.
- c. Consideration and discuss changing name of BU 6871 Fish and Game to County Conservation Aids Program:
  1. Motion by Nelson, seconded by Adelmeyer to change name of BU 6871 Fish and Game to County Conservation Aids Program. Motion carried.
- d. Consideration and discuss changing name of BU 6813 Friends Helping Friends to Mentoring Program:
  1. Motion by Thompson, seconded by Pollesch to change name of BU 6813 Friends Helping Friends to Mentoring Program. Motion carried.

- e. Consideration and discuss changing name of BU 6864 Multi-Cultural to Organizational Education:
  - 1. Motion by Pollesch, seconded by Adelmeyer to change name of BU 6864 Multi-Cultural to Organizational Education. Motion carried.
- f. Discussion and consideration of Marie Witzel chaperoning youth to the Leadership Washington Focus conference in Washington D.C. (No county dollars needed).
  - 1. Motion by Nelson, seconded by Thompson to allow Witzel to chaperone youth to the Leadership Washington Focus conference on July 10-15, 2016. Motion carried.
- g. Discussion, consideration and possibly take action concerning UW-Extension restructuring:

Hoffman asked the committee members if they had concerns or comments on the current re-structuring of UW-Extension. He also asked if they wish to communicate any comments or concerns to Chancellor Sandeen.

The Committee said that they are disappointed that there have not been many details shared with the counties. Hoffman shared that he is on the re-structure "Steering Committee". A timeline for the changes is possibly 8 to 12 months out.

The Committee reviewed a letter offered by the LaCrosse County Administrator – handouts given to all member for discussion on LaCrosse County opposing the plan approved by Chancellor Sandeen released on Feb. 10, 2016. LaCrosse County wants to be an "urban single county" as well as wanting all the counties in the state to follow suit explaining it can be done with an 8.2% cut with tax levy dollars; not all counties will be able to do that. LaCrosse County intends in developing a resolution including the above points. The LaCrosse County Administrator is asking all counties to write their own resolution opposing the re-structure of UW-Extension.

The Committee does not feel they have enough information at this time to ask Dodge County to write a resolution opposing the re-structure of UW-Extension.

March 7, 2016 the Chancellor will be attending the Extension Committee mtg in Columbia County; Behl, Maly, Kottke along with educators from Dodge County will be attending this meeting.

## **EDUCATORS' REPORTS:**

Hoffman: Hoffman reported that the Farm Succession workshops held in Dodge, Fond du Lac, and Jefferson counties were well attended. He shared that his upcoming grant writers workshop is full and has a waiting list of more than 20. Hoffman also indicated that he had been selected to be on the UW-Extension re-structuring Steering Committee.

Witzel: Witzel reported on the Archery program which started in January. It is again very large and the groups are divided into 3 sections to get all of the youth a chance to shoot. There were meetings held with a couple of service groups, Farm City Day with Farm Bureau and the Dodge County Fair officers to talk about transitioning roles with their groups to take more ownership of programs. The Music and Drama Festival was held with an increased number of participations. Thanks to Dodge and schools for that partnership, and congratulations to Lebanon Luckies for being selected to perform at the Wisconsin State Fair.

Carroll: Carroll reported that she taught a portion of the farm succession workshop and a child abuse and neglect mandated reporter training in January. She also reported that she is planning professional development training for childcare providers in Dodge and greater Dodge County. Carroll reported that the Dodge County Coalition for Financial Education, of which Carroll is the coalition leader is offering a series of train the trainer workshops for paraprofessionals working with people who live with limited resources.

Borden: reported that 37 youth have successfully completed the classroom portion of the Tractor and Machinery Safety Certification Program and await the practical driving portion at the end of April. Borden also shared information regarding the annual sausage making class which was held on February 3<sup>rd</sup> for 50 participants. They created cheesy summer sausage, Bavarian style brats and Italian sausage.

Young: Reported that she has been working on meeting the dairy and livestock farmers and businesses in the county. She has given introduction interviews for local news papers with Gloria Hafemeister, and the daily citizen, and radio WBEV "Community Comment". She also reported about working on setting up a time to meet with the Columbia Co. Ag agent about reestablishing the Dodge/Columbia grazing network.

**COMMUNICATION:** None

**NEXT MEETING DATE:** The next regularly scheduled Extension Committee meeting, March 14, 2016 at 8:30 a.m. at the UW-Extension Conference Room 1C, in the Dodge County Administration Building at 127 East Oak Street, Juneau, Wisconsin.

**ADJOURNMENT:** There being no further business to come before this committee, it was motioned by Nelson and seconded by Thompson to adjourn at 10:21 a.m. Motion carried.

Respectfully submitted,

---

Gerald Adelmeyer, Secretary

---

Allen Behl, Chairman

# **DODGE COUNTY UW EXTENSION EDUCATION COMMITTEE MEETING**

## **February 17, 2016**

The Dodge County UW-Extension Education Committee met on Wednesday, February 17, 2016 at 9:30 a.m. at the Fond du Lac UW-Extension Office, Rm 227 Administration/Extension Bldg, 400 University Dr., Fond du Lac, WI.

**CALL TO ORDER:** Chairman Behl called Meeting to order at 9:30 a.m. with the following members present: Allen Behl, Gerald Adelmeyer, Darrell Pollesch. Ed Nelson and, Annette Thompson were excused absence.

Roll call.

**Also, present:** Jeff Hoffman, Dodge County Community Development Educator and Co-Department Head, Marie Witzel, Dodge County 4-H Youth Development Agent and Co-Department Head, Michelle Tidemann, Fond du Lac County Family Living Educator and Co-Department Head, Erin Gerred, Director of Administration for Fond du Lac County, Matt Hanson, UW-Extension Southwest Region Director, and Gerald Correthers UW-Extension Eastern Region Director.

**Video:** The group watched a diversity video

The Committee may convene in closed session for the purpose of considering the employment of a public employee over which the Committee has jurisdiction and exercises responsibility, specifically, to conduct personal interviews of individuals who have applied for the position of Dodge and Fond du Lac Counties UW-Extension Area Agricultural Agent, Crops and Soils emphasis, and to select an individual for the position of Dodge and Fond du Lac Counties UW-Extension Area Agricultural Agent, Crops and Soils emphasis.

Motion by Pollesch, seconded by Adelmeyer. Pursuant to 19.85(1)(c), of the Wisconsin Statutes to conduct interviews. Motion to enter into closed session carried on a roll call vote, (3.0).

The committee deliberated in closed session on the topic listed.

Motion by Adelmeyer, seconded by Pollesch to reconvene in open session. Motion carried on a roll call vote of (3.0).

Motion by Behl, seconded by Adelmeyer to instruct UW Extension Southwest Region Director to extend an offer of employment for the position of Dodge and Fond du Lac Counties UW-Extension Area Agricultural Agent, Crops and Soils emphasis to the first candidate and if that candidate does not accept, to offer the position to the second candidate, motion carried on a roll call vote of (3-0).

Adjourn – Motion by Behl, seconded by Pollesch to adjourn meeting, motion carried.

Respectfully submitted,

---

Gerald Adelmeyer, Secretary

---

Allen Behl, Chairman

BUSINESS UNIT 6801					
UPS - January Monthly Charges	6801	5311	39.65		
BSI Badger State Industries	6801	5312	12.60	6816	
Amazon - 2 publications Jeff	6801	5392	45.96		
CFAES Publications Swine Resource	6801	5348	52.81	6816	
Bohn - January Mileage	6801	5332	10.80		
Wisconsin Assoc Co Ext Committees	6801	5324	50.00		
Phone - January charges	6801	5475	99.44		
UPS - February Monthly Charges	6801	5311	5.65		
Hoffman - February Mileage	6801	5332	288.90		
Borden - February Mileage	6801	5332	125.28		
Witzel - February Mileage	6801	5332	87.48		
Witzel - February Meals	6801	5335	6.64		
<b>BUSINESS UNIT 6812 - Univ Educational</b>					
Minnesota Fathers & Families				6812	5399
Smokehaus Catering LLC				6812	5399
Master Gardeners - plant sale printing				6812	5473
MG - Foundations in Horticulture				6812	5348
Univ of WI - Learning Store Estate				6812	5399
Univ of WI - Learning Store Foundat Hort				6812	5348
Office Max - Level 1 Training Binders				6812	5399
Pizza Ranch - Lunch Farm Successor				6812	5399
WIMGA Treasurer - MG memberships				6812	5342
Pernat/Haase Meats - Sausage Class				6812	5399
PS Seasoning & Spcies - Sausage Cl				6812	5399
Hoffman - Refreshments Farm Succes				6812	5399
Borden - Sausage Class Supplies				6812	5399
<b>BUSINESS UNIT 6814 - 4-H Youth</b>					
Wood County 4-H Leaders Assn				6814	5399
Linda Feutz - Hustis Readathon				6814	5399
Anna Schultz - Family Learning Day				6814	5348
Kallie Kiesow - Family Learning Day				6814	5348
Janelle Wieb-Finger - Family Learning				6814	5348
Patricia Bradley - CAMP REFUND				6814	5399
<b>BUSINESS UNIT 6874 - Pesticide Training</b>					
Pesticide Applicator Training - Manual				6874	5348
Pesticide Applicator Training - Manual				6874	5348
<b>BUSINESS UNIT 6812 - Univ Educational</b>					
Minnesota Fathers & Families				6812	5399
Smokehaus Catering LLC				6812	5399
Master Gardeners - plant sale printing				6812	5473
MG - Foundations in Horticulture				6812	5348
Univ of WI - Learning Store Estate				6812	5399
Univ of WI - Learning Store Foundat Hort				6812	5348
Office Max - Level 1 Training Binders				6812	5399
Pizza Ranch - Lunch Farm Successor				6812	5399
WIMGA Treasurer - MG memberships				6812	5342
Pernat/Haase Meats - Sausage Class				6812	5399
PS Seasoning & Spcies - Sausage Cl				6812	5399
Hoffman - Refreshments Farm Succes				6812	5399
Borden - Sausage Class Supplies				6812	5399

7,525.10

**TOTAL EXPENSES**

March 24, 2015

UW-Extension Education Committee  
Review of Bills  
for the Month of February 2016

## DEPOSITS

Raising A Thinking Child	6812 4533	33	360.00	Sales Tax	100 2421 143	0.16
PAT Registrations	6874 4557	681	660.00	4-H ME Trips and Awards	6814 4533 6812	2,200.00
UWEX Record Copying	6801 4542	6816	8.15	Family Learning Day Registrations	6814 4533 6805	262.00
Sales Tax	100 2421	143	0.45	Cloverbud/Exploring Workshop	6814 4533 6803	8.00
Office Supplies	6801 4533	6816	0.24	Publications - Farm Record Book	6801 4533 6823	6.00
Sales Tax	100 2421	143	0.01	Org Workshops - Farm Succession	6812 4533 23	60.00
Org Workshop - Farm Succession	6812 4533	23	540.00	PAT - Registrations	6874 4557 681	30.00
Master Gardener Level 1 Training	6812 4533	13	300.00	Dodge Co Forage Council Pd Inv	6801 4533 6816	61.25
Tractor Safety	6862 4521	683	80.00	Extra Project Fees	6814 4533 6801	64.00
Sausage Class Registrations	6812 4533	52	50.00	PAT - Registrations	6874 4557 681	70.00
PAT Registrations	6874 4557	681	80.00	Raising A Thinking Child Registrations	6812 4533 33	570.00
Family Learning Day	6814 4533	6805	109.00	Cloverbud/Exploring Workshop	6814 4533 6803	20.00
Org Workshop - Farm Succession	6812 4533	23	40.00	UW Publications Farm Record Book	6801 4533 6823	12.00
Cloverbud Workshops	6814 4533	6803	18.00	PAT - Registrations	6874 4557 681	250.00
Speaking Contest	6814 4533	6811	100.00	Camp Counselor Workshop	6814 4533 6802	20.00
Org Workshop - Farm Succession	6812 4533	23	40.00	4-H Summer Camp	6814 4533 6809	385.00
Publications - Swine Resource Book	6801 4533	6823	19.50	Cloverbud/Exploring Workshop	6814 4533 6803	10.00
Raising A Thinking Child	6812 4533	33	150.00	Family Learning Day Registrations	6814 4533 6805	110.00
PAT Registrations	6874 4557	681	80.00	PAT - Registrations	6874 4557 681	520.00
4-H ME Trips	6814 4533	6812	900.00	Raising A Thinking Child Registrations	6812 4533 33	360.00
PAT Registrations	6874 4557	681	140.00	Family Learning Day Registrations	6814 4533 6805	58.00
Raising A Thinking Child	6812 4533	33	510.00	Farm Bureau - Pd Inv #1931	6801 4521 682	30.52
Org Workshop - Farm Succession	6812 4533	23	60.00	Cloverbud/Exploring Workshop	6814 4533 6803	8.00
PAT Registrations	6874 4557	681	60.00	Camp Counselor Workshop	6814 4533 6802	20.00
UW Wisconsin Madison - Pd Inv	6801 4533	6816	632.85	Dog Project donation	6814 4533 6804	100.00
Youth Bldg Rental	6819 4822	681	211.00	Family Learning Day Registrations	6814 4533 6805	86.00
Water Test Kits	6801 4533	6824	2.84	Dodge Co 4-H Camp	6814 4533 6809	125.00
			5,152.04			5,445.93

**TOTAL DEPOSITS** 10,597.97